



**HARTLAND  
HIGH SCHOOL**

23rd February 2026

Dear Hartland High School families,

We are writing to draw your attention to three areas of our behaviour and uniform policy, specifically regarding mobile phones, conduct within the community and house badges.

### **Mobile Phone Policy and Sanctions**

**Summary of update: if a phone is seen during the school day, students will now be issued with a detention.**

We understand that mobile phones are a vital tool for safety during the commute to and from school. However, to maintain a focused and social learning environment, mobile phones must be switched off and stored away in bags from the moment students enter the school gates. Sixth formers are permitted to use phones only in the sixth form study area and sixth form common room. They should not use social media at school.

This is in line with the latest Department for Education guidance which states that all schools should be phone free.

Please note the following procedure for any student who breaches this rule:

Years 7-11:

- If a mobile phone is seen or heard during school hours, including if it is seen in a pocket, it will be confiscated immediately by a member of staff.
- **Any student who has their phone confiscated will automatically receive a 30-minute detention to be served that afternoon / the following day if issued after 12.30pm.**
- The device will be stored securely in the school office and can be collected at the end of the school day by the student.

Years 12-13:

- Phones in use outside the sixth form study area or common room will be confiscated and students will receive a same-day 30 minute detention, 4-4.30pm.

Hartland High School, 125 Hartland Rd, Reading RG2 8AF.

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- Students are not required to have phones switched off and in bags, but we recommend that they are not in pockets during lessons, as research shows that this is a distraction from learning, even when not in use.

We kindly ask for your support in discussing these expectations with your child to help them avoid unnecessary sanctions.

### **Conduct Within the Community**

**Summary of reminder: the school is entitled to use the behaviour policy to sanction behaviour that takes place outside school or online.**

Our students are ambassadors for the school, and their behaviour outside the school gates is just as important as their behaviour inside the classroom. We take great pride in our reputation within the local area and expect all students to uphold our values.

We ask that you reinforce the importance of:

- Being polite to neighbours, shopkeepers, and members of the community.
- Traveling safely on public transport and being mindful of others on the pavement.
- Remembering their actions reflect directly on our entire school community.

If deemed necessary, we will hold students accountable for their actions outside of school or online to ensure the welfare of our community is protected. The school's right to sanction behaviour that takes place outside of school or online is clearly stated in our behaviour policy and is in line with Department for Education guidance.

### **House System and House Badges**

**Summary of update: students are now required to wear a house badge as part of their uniform.**

We are delighted to share that today all students have been issued with a house badge, free of charge, to be worn on their blazer (Years 7-11) or lanyard (Years 12-13). Please note that this is now a required part of their uniform. If students forget to bring their badge on a given day they can borrow one; however, replacements for lost badges will need to be bought via Parent Pay.

All students and staff in our community are part of one of our three houses, Roc, Fenrir and Bjorn, and students had a house assembly as part of reinduction today, to talk about what it means to belong to a particular house.

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Over the remainder of the year, students' positive points will contribute to house points and students will also be able to compete in house competitions. Roc are currently in the lead but it is a close contest with everything to play for!

If you have any questions or queries about any of the above, please feel free to contact the relevant Head of Year.

Yours sincerely,



Connor Thompson  
Deputy Headteacher

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