



HARTLAND HIGH SCHOOL

Friday 29th May 2026

Dear Hartland High School families,

It has been another fantastic half term at Hartland High School and we are very excited with what is coming up after the half term break. With so many opportunities and events taking place alongside the fantastic learning environment, it is one we are looking forward to. I wanted to write to you to highlight a few key areas which support our culture here at Hartland High School, that enables students to make exceptional progress, in and out of the classroom.

Attendance

The improvement in whole school attendance this year has been fantastic (for which we thank you for your support!). However we are still aiming to push this on further. It is really important that students are in every single day to aid them in climbing their own personal mountains. The clear evidence between attendance and progress in schools supports this and our aim for attendance is 97% for every student. If your child is not fully well please send them in and our first aid trained staff can assess, contacting home if required.

Punctuality

Punctuality to school is crucial as it enables students to be part of the whole school routines and not miss out on vital messages or important parts of our day, such as our Tutor Time Reading Programme. Every part of our school day is designed to support our students making exceptional progress, so it is important they are not missing out. If a student arrives after the register closes at 9:15am, they will be marked 'U' and this will count as an unauthorised absence, impacting their overall attendance. If you require any support on this, please contact your child's Head of Year.

Conduct in the Community

Conduct in and outside of school is equally important to provide a disruption free learning environment that supports all students. Our students are ambassadors for the school, and their behaviour outside the school gates is just as important as their behaviour inside the classroom. We take great pride in our reputation within the local area and expect all students to uphold our values.

We ask that you reinforce the importance of:

- Being polite to neighbours, shopkeepers, and members of the community.
- Travelling safely on public transport and being mindful of others on the pavement.
- Remembering their actions reflect directly on our entire school community.
- Keeping our local area litter free.

Hartland High School, 125 Hartland Rd, Reading RG2 8AF.

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If deemed necessary, we will hold students accountable for their actions outside of school or online to ensure the welfare of our community is protected. The school's right to sanction behaviour that takes place outside of school or online is clearly stated in our behaviour policy and is in line with Department for Education guidance.

Detentions

If a student receives a detention it is vitally important that they attend so they are not placed in RFL the following day and missing out on their lessons. We will not be able to reschedule detentions unless it is a pre-arranged medical appointment or an external agency appointment. We appreciate that after-school can be a busy time for other events but please ensure your child attends their detention. We remind students if they have a detention at the end of the day, but it is ultimately your child's responsibility to go to detention, for example if they know they have been late to school or missed a homework deadline. If you need any support or further clarification, please contact your child's Head of Year.

Uniform

Students here at Hartland High are the smartest in the local area and we take pride in this. The holidays may be a period where students alter their appearance but I want to highlight our uniform expectations and a few key things below:

- Trousers must be loose fitting all the way down and not of a stretchy material or tight fitting
- You can wear black, loose fitting, tailored shorts that land on the knee
- Skirts must be on the knee, no shorter
- Trousers must be worn on the hips and the shirt must be tucked into the trousers
- Socks must be black
- Leggings, instead of tights, are not permitted
- Coats and outdoor layers must be removed fully before entering a building
- One plain silver or gold stud is permitted per ear; no other jewellery is permitted.
- Jumpers must be grey and are optional, blazers are not optional. Hoodies and cardigans are not permitted.
- School shoes must be a polishable black shoe; trainer type school shoes and boots are not permitted
- Nail varnish of any kind is not permitted
- Clip on ties must be worn at all times with top button done up
- Slits in the eyebrows and hair dye of non-naturally occurring colours are not permitted

If a student is not in the correct uniform, they will not be allowed to attend lessons. If you require any financial assistance or further clarification with any uniform, please do not hesitate to contact your child's Head of Year and we will do our best to support.

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Safeguarding

Our safeguarding team works incredibly hard to support our students and thank you for your support with this. There are a number of ways students or parents / carers can report concerns they have:

- Students can report it to any member of staff who will inform the safeguarding team.
- Students can report it to a member of the safeguarding team.
- Concerns from students or parents can be reported via safe@hartlandhigh.co.uk.
- Students can use the Report It form on the school website [here](#).

Online Safety

Remember that children are accessing the internet via their phones, tablets, iPods, Kindles, X boxes, Nintendos, PlayStation etc. Without parental controls on these devices, children can access whatever they want on the internet. It is important you are aware of what your child is doing online to keep them safe as sometimes this can bring issues into school and can disrupt students' learning.

We look forward to seeing all students back at school on Monday 1st June.

Yours sincerely,
Connor Thompson
Deputy Headteacher

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